

Minutes of the Regular Meeting of the Gallup City Council, City of Gallup, New Mexico, held in the Council Chambers at City Hall, 110 West Aztec Avenue, at 6:00 p.m. on Tuesday, January 13, 2015.

The meeting was called to order by Mayor Jackie McKinney.

Upon roll call, the following were present:

Mayor: Jackie McKinney

Councilors: Linda Garcia
Allan Landavazo
Yogash Kumar
Cecil Garcia

Also present: George Kozeliski, City Attorney

Presented to the Mayor and Councilors were the Minutes of the Regular Meeting of December 23, 2014.

Councilor Kumar made the motion to approve the December 23, 2014 Minutes. Seconded by Councilor Linda Garcia. Roll call: Councilors Kumar, Linda Garcia, Landavazo, Cecil Garcia, and Mayor McKinney all voted aye.

The Mayor and Councilors presented Commendations to the following retirees from City employment honoring them for their years of service: John Jackson, Street Superintendent; Orelia Urbina, Senior Programs Home Care Provider; and Thomas Silva, Street Crew Leader. Mr. Silva was the only retiree in attendance.

Presented to the Mayor and Councilors were the following Discussion/Action Topics:

1. Contract with Accounting & Consulting Group – Patty Holland, Chief Financial Officer

Ms. Holland said the City's audit has identified a significant finding regarding the lack of a complete and proper listing of the City's capital assets. The City has not complied with the requirements for the tracking of its assets as the requirements have changed over time. Due to the considerable amount of time it would take to compile the list of capital assets, Ms. Holland recommended contracting with Accounting and Consulting Group to work with City staff to take corrective action.

Discussion followed concerning the amount of time it will take to complete the process within the current fiscal year; increasing the budget adjustment amount for the contract from \$60,000 to \$65,000 to cover the gross receipts tax; the City's plan of action to maintain the list of assets in the future; the City's current process for the depreciation of assets; the work to be conducted by Accounting and Consulting Group; the City's work

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to address other findings in the audit; identification of the City's funds to be used for appropriating the \$65,000 needed for the contract which will be funded from the City's reserves; and the identification of the audit finding regarding the lack of properly tracking capital assets which surfaced a few years ago when the City changed audit firms.

Following discussion, Councilor Landavazo made the motion to approve the contract with Accounting & Consulting Group and the budget adjustment needed for the contract, not to exceed \$65,000. Seconded by Councilor Kumar. Roll call: Councilors Landavazo, Kumar, Linda Garcia, Cecil Garcia, and Mayor McKinney all voted aye.

Mayor McKinney said Maryann Ustick, City Manager, could not be in attendance for the meeting due to personal family issues.

2. Resolution No. R2015-1; Annual Determination of Notice Under the Open Meetings Act – Alfred Abeita, City Clerk

Mr. Abeita said the New Mexico Open Meetings Act requires all public bodies to determine at least on an annual basis, what constitutes as reasonable notice to the public of its meetings. The proposed resolution provides recommended notice procedures for the Council to conduct its regular, special, and emergency meetings. The proposed resolution is also considered sufficient and reasonable notice of the regular meetings of the City Council to be held at 6:00 p.m. on the second and fourth Tuesdays of each month.

Councilor Cecil Garcia made the motion to approve Resolution No. R2015-1. Seconded by Councilor Landavazo. Roll call: Councilors Cecil Garcia, Landavazo, Kumar, Linda Garcia, and Mayor McKinney all voted aye.

Councilor Cecil Garcia made the motion to adjourn into closed session for the purpose of discussing the purchase, acquisition, or disposal of real property or water rights. Seconded by Councilor Kumar. Roll call: Councilors Cecil Garcia, Kumar, Linda Garcia, Landavazo, and Mayor McKinney all voted aye.

The Mayor and Councilors adjourned into closed executive session pursuant to §10-15-1-H(8) NMSA 1978 Comp. (as revised).

Following the closed session, Councilor Cecil Garcia made the motion to reconvene the regular meeting. Seconded by Councilor Linda Garcia. Roll call: Councilors Cecil Garcia, Linda Garcia, Kumar, Landavazo, and Mayor McKinney all voted aye.

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Mr. Kozeliski certified for the record that the only matters discussed during the closed session was the purchase, acquisition, or disposal of real property or water rights.

Comments by Public on Non-Agenda Items

None.

Comments by Mayor and City Councilors

Councilor Linda Garcia asked the status of the condemnation of the structure at 405 West Hill Avenue. C.B. Strain, City Planner, said the City granted an extension for the property owner to demolish the structure by December 31, 2014. Since the deadline has passed, the City will go through the bid process to have an outside contractor to demolish the structure.

Councilor Landavazo encouraged everyone to buy, believe and build Gallup. He shared his account of Michael Stauder, a local business owner, who assisted a resident with their pellet stove late in the evening and free of charge. Councilor Landavazo said the local business owners are the reason why residents should stay in Gallup to spend their money and support local businesses.

Councilor Cecil Garcia said the showers at the Aquatic Center take about five to ten minutes to warm up. He expressed concerns with water being wasted during the warm-up process. Mr. Kozeliski said he will look into the matter. Councilor Cecil Garcia expressed his concerns with the current process of preparing meals at the North Side Senior Center and transporting the meals to the South Side Senior Center to be served. Councilor Cecil Garcia said there have been times when staff ran out of meals to be served resulting in patrons having to wait for additional meals to be prepared. Councilor Cecil Garcia said the seniors are questioning the City's expenditure of \$70,000 to upgrade the kitchen at the South Side Senior Center when the kitchen is not being utilized. Ms. Holland said there are serious compliance issues with the senior program and by combining the inventory of food in one kitchen it may resolve one of the issues. Ms. Holland said she is only aware of a single instance when staff ran out of food to serve as staff is working on improving the accuracy on the number of meals to prepare. Discussion followed concerning the amount of meals being prepared versus the amount of food not being consumed and eventually being wasted; and the difficulty with staff having to adapt to new requirements. At the request of Councilor Cecil Garcia, Ms. Holland provided an update on the City's restoration efforts following a water break which occurred at the North Side Senior Center a couple of weeks ago. Once the Senior Center reopened yesterday, Ms. Holland said an outside water line broke which resulted in the second closure of the Senior Center. Discussion followed concerning the State's requirements for maintaining a proper food inventory and reducing food costs; the possibility of operating two kitchens for the City's senior program once the City

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complies with all of the State's mandates; the increased amount of clientele coming from the outside of the city limits to the City's Senior Centers for meals due to the closure of various chapter houses; the restoration work that was done to the floors and walls at the North Side Senior Center due to the water break; and potential problems which may arise with the delamination of the carpet since the carpet was re-glued to the floor after the area was flooded.

Mayor McKinney wished everyone a happy new year. He also encouraged everyone to participate in the activities to honor Dr. Martin Luther King, Jr. next Monday.


Comments from City Manager

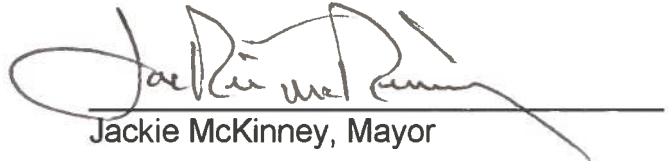
Mr. Kozeliski said the work at the Harold Runnels Athletic Complex should be completed around February 20, 2015; however, there is a delay in obtaining the divider curtain for the facility. Progress is being made on the construction of the El Morro Events Center and the contract for the projection equipment for the theater will be executed.

There being no further business, Councilor Landavazo made the motion to adjourn the meeting. Seconded by Councilor Cecil Garcia. Roll call: Councilors Landavazo, Cecil Garcia, Kumar, Linda Garcia, and Mayor McKinney all voted aye.



ATTEST:


Alfred Abeita II, City Clerk


Jackie McKinney, Mayor

Approved 1/27/2015